

Pool CV Form

First Section: Personal and Qualification details

1. Fill up following fields of your Personal details:
 - a. Location
 - b. Name (As in NRIC or passport)
 - c. ID type (Please select Others for non-permanent residence)
 - d. ID Number (Based on your selection of ID type)
 - e. Address
 - f. Postcode
 - g. State
 - h. Contact No.
 - i. Email
 - j. Marital Status
 - k. No. of Dependant(s) if any
2. If you are a fresh graduate, please select Yes and upload your academic transcript.
3. Fill up following fields relevant to your experiences and skills.
 - a. Department
 - b. Section
 - c. Highest Qualification
 - d. Majoring (if any)
 - e. Upload your resume
4. Click on Save to save your Personal and Qualification details.

Second Section: Other related documents

1. Fill up the name for other document and upload related copy of the other document.
2. Click Save on each document. System will display list of document(s) entered.

How to upload related document:

1. Click Choose File. Select related document from your storage. After the document name has appeared in the textbox, click Upload. Document link and success message will be displayed.

Note: Only .pdf document type is allowed to be uploaded

To submit your CV and details, please click on the last button Submit my CV at the bottom of the page.